

# COUNTY OF KANE

**Kane County Board of Review**  
**Timothy J. Sullivan, MAI, SRA, Chairman**  
**Michelle Abell, Member**  
**Michael E. Madziarek, CIAO, Member**  
**Mark D. Armstrong, CIAO-M, Clerk**



719 Batavia Avenue, Building C  
Geneva, Illinois 60134-3000  
(630) 208-3818  
[www.KaneCountyAssessments.org](http://www.KaneCountyAssessments.org)

## 2022 Session of the Board of Review Meeting Minutes for July 29, 2022 @ 9:00 a.m. Kane County Board of Review Hearing Room A 719 Batavia Avenue, Building C • Geneva, Illinois 60134

1. The Board of Review convened at 9:00 A.M. on Friday, July 29, 2022 in conference room A of Building C of the Kane County Government Center. The following additional members were physically present: Carlo Capobianco, Bruce Darata, Gerald Jones, and Sherry Melze. Others present included Clerk Armstrong, Chief Deputy Clerk Holly Winter, and Deputy Clerk Jodi Bingman.
2. Additional Members provided their availability to serve, proof of Open Meetings Act training, proof of Ethics training, and proof of Anti-Sexual-Harassment training. Additional Members Capobianco, Darata, Jones, and Melze executed their oaths of office.
3. Clerk Armstrong instructed Additional Members on the service documentation and payroll processes.
4. Clerk Armstrong distributed the Board of Review's adopted Forms and Rules to all Additional Members, and reviewed each document.
5. Clerk Armstrong described the Board of Review's hearing format, including hearing participants, burdens of proof, ethics in hearings, and processes for decisions.
6. No additional questions were asked at this time.
7. The Board of Review recessed at 10:30 A.M. on Friday, July 29, 2022 until Thursday, August 11, 2022 at 2:00 P.M.