

COUNTY OF KANE

Kane County Board of Review
Timothy J. Sullivan, MAI, SRA, Chairman
Michelle Abell, Member
Michael E. Madziarek, CIAO, Member
Mark D. Armstrong, CIAO-M, Clerk



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2021 Session of the Board of Review
Meeting Minutes for June 15, 2021 @ 2:00 p.m.
Kane County Board of Review Hearing Room A/B
719 Batavia Avenue, Building C • Geneva, Illinois 60134

1. Call to Order

The meeting was called to order at 2:01 p.m.

Members present physically: Abell, Madziarek, Sullivan.

Members absent: None.

Others present physically: Clerk Armstrong, Deputy Clerk Jodi Bingman, Deputy Clerk Donna King.

2. Public Comment on Agenda Items

No comment was made.

3. Approval of Minutes of the May 26, 2021 meeting

MOTION: Approve the minutes as presented (Madziarek/Sullivan). Passed unanimously.

4. Review and Approval of 2021 Rules and Procedures

MOTION: Approve the rules subject to the correction of scrivener's errors (Madziarek/Abell). Passed unanimously.

5. Review and Approval of 2021 Forms

MOTION: Approve the forms subject to the correction of scrivener's errors and the addition of a reason and a "one year only" checkbox (Madziarek/Sullivan). Passed unanimously.

6. Additional business

Clerk Armstrong reviewed correspondence from the Property Tax Appeal Board on appeals that were ready for hearing. The Board agreed to entertain settlement discussions on all appeals except Walgreens appeals, where considerable public funds have been expended to obtain expert opinions in support of the 2019 valuations.

The Board of Review also reviewed the process of receiving and assigning responsibility for PTAB appeals, and asked Clerk Armstrong to develop a workflow for appeals wherein a staffer would receive complaints and provide an immediate response to the PTAB, and then a Board member would follow up with additional evidence or settlement discussions as appropriate.

7. Public Comment on Non-Agenda Items

No comment was made.

8. Recess until the call of the Chairman

MOTION: Recess the meeting until the call of the chair (Sullivan/Madziarek). Passed unanimously.
The meeting recessed at 3:40 p.m.