



# KANE COUNTY PROPERTY TAX NAME / ADDRESS CORRECTION FORM



**David J. Rickert, CPA**  
Kane County Treasurer  
[KaneCountyTreasurer.org](http://KaneCountyTreasurer.org)

**Mark D. Armstrong, CIAO**  
Supervisor of Assessments  
[KaneCountyAssessments.org](http://KaneCountyAssessments.org)

This form will change the mailing address of your property tax bill, **NOT THE OWNERSHIP** of the property. "No change of address shall be implemented unless the person requesting the change is the owner of the property, a trustee or a person holding the power of attorney from the owner or trustee of the property." (35 ILCS 200/20-20)

**Instructions:**

1. Please fill the form out completely.
2. This form must be signed and dated by the owner of record.
3. If the parcel is held in trust, then the trust officer must sign this authorization. *If your property is in trust, and you would like your tax bill mailed directly to you, you must have the bank send a letter on bank stationery to the Supervisor of Assessments, stating the trust number, parcel number, and where to mail the tax bills.*
4. When complete, please fax the form to (630) 208-3824 or mail the form to:  
**Kane County Assessment Office**  
**719 South Batavia Avenue**  
**Geneva, Illinois 60134-3000**
5. Please call the Kane County Assessment office at (630) 208-3818 with any questions.

**PARCEL NUMBER**   -   -    -

PLEASE ENTER NEW INFORMATION:

Name		
C/O		
Street Address		
City	State	Zip Code

I certify that I am the legal owner of this property, a trustee of this property, or that I hold power of attorney for the owner or trustee.

Date \_\_\_\_\_ Signature \_\_\_\_\_

Daytime Phone:    -    -

Cell Phone:    -    -

Reason for Change \_\_\_\_\_